[91-33/123(5):2]

Affirmative Action Report

1980-81

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AFFIRMATIVE ACTION REPORT 1980-1981

The strategies planned to meet the M.Y.P. 1980 objectives were not all completed as they proved to be too unrealistic. Circumstances related to the severe budget reductions in Health Services required an unplanned amount of my time.

Thanks to those who contributed to the successes which were achieved: Personnel, Research and Planning for statistical data, also the women students and staff at St. James who spent long hours in the creation of and on-going support to "Women Involved in Today", (WIII).

A special thanks to Mary Bruno, Secondary School Liaison Officer and assistant to the Women's Advisor. Without her constant help, there would have been much less to recort.

My resignation is effective March 31, 1981 and a replacement as Women's Advisor has not yet been identified. I am recommending that the '81-'82 objectives include what was not accomplished in the '80-'81 efforts. A successor would be free to make changes depending on how she will function within her mandate.

Women Staff

The overall number of women in management appears to continue to decrease. Our one woman Dean retired and the Director of Health Service has resigned. Neither will be replaced.

According to the Director of Personnel, the number of women applicants responding to internal position postings, even in traditional areas, is decreasing. Statistics related to male/female applicants are no longer collected by the Personnel Department.

Two women were appointed as members at large on two College committees - a faculty member to the President's Advisory Council and a support staff member to the Admin, Advisory Council.

Continuing Education has made available several courses and programs specifically for women. Unfortunately, only two, Assertiveness Training and Money Management were successful.

Internal position bulletins continue to include "Open to both men and women currently on G.B.C. full-time staff". All Selections Committees include at least one woman. The Director of Personnel and Personnel Officers, Support and Faculty are all women.

Affirmative Action Report

"Women Involved in Today" — A group of women staff and students at St. James campus, as a result of expending their time and effort, now have a furnished office, "Women's Space". A part-time secretary to WIIT was employed in January 1981. Their attached report indicates their activities in spite of many adversities. Future plans include expansion to the other Campuses and even to the Community.

Women Students

Comparison of student enrolments show almost no increase of women in the trade areas. Printing, Fitness Instructor and Furniture Production and Design programs do indicate some increase.

Budget restraints and space problems related to classroom activities preclude improvements in facilities for female and male students.

A woman student in Welding consulted with the Women's Advisor about the hazzards of wearing protective clothing which was too large. As a result, the Department is purchasing a new type which is lighter in weight and will be available in small, medium and large sizes.

College publications are constantly monitored to prevent any sex discriminatory content appearing.

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Muriel H. Davidson, Reg. N., B. Sc.N. B.A. Director of Health Services Womens' Advisor.





MULTI-YEAR PLAN 1980

Affirmative Action Plan

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Affirmative Objective Action

To raise and diversify the occupational distribution of women employed in the Colleges of Applied Arts and Technology.

Results Oriented Specific **Objective**

(e)

To prepare and distribute report on present status of women at G.B.C. To make women aware of Affirmative Action/Equal Opportunity at G.B.C. 9

RESULTS

STRATEGY /ACTIVITY

Affirmative Action/Equal Opportunity through such means as GBC COMMENTS, support Board Governors provide visáble MOSAIC, and Staff Meetings. President's Office and

Collect data specific to each æ

۲.

- female/male on G.B.C. staff; education, years of employment.
- and Analyze data for comparison and identification of specific areas of opportunity 9

discrimination.

- Collect data related to positions posted -- applicants, interviews and successful candidates by female/
- Ensure that all position bulletins continue to state: "This position is open to both men and women". T

At least three articles and one Staff MEASUREMENT CRITERIA

-4-

"G.B. Comments", #41, December 5, 1980

- Meeting by March 31, 1981.
- Report on present status of women be President no later than March, 1981. presented and completed

Basic report completed.

Report on present status of women.

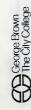
Deferred

Report on present status of women.

No longer tabulated in this way by Personnel.

On-going practice.

On-going practice



MULTI-YEAR PLAN 1980 Affirmative Action Plan

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Affirmative Objective 0 Action

To raise and diversify the occupational distribution of women employed in the Colleges of Applied Arts and Technology.

Oriented Specific Objective 0 Results

(a) To prepare and distribute report on present status of women at G.B.C.

To make women aware of Affirmative Action/Equal Opportunity at G.B.C. 9

STRATEGY /ACTIVITY

- category of analyze use of staff division/department and funds Collect and development
- Provide financial support to Women's Adviser for her activities, including the developing of St. James Campus Women's Committee with a view to increasing the Committee's sphere of influence to the perhaps Campuses
- All selection committees include women knowledgeable in affirmative action.

community.

- Continue to publish stories about successful G.B.C. women in College publications.
- person to liaise with the Women's Division meets College Affirmative Each Division/Department appoint a Adviser to ensure that their Department/ Action/Equal Opportunity Objectives.

MEASUREMENT CRITERIA

Evidence that interested women on staff have equal access to staff development

and expanding to other campuses (and St. James Women's Committee active perhaps the community).

All selection committee membership meets with this criteria.

On-going practice.

Divisional/Departmental representatives with Women's appointed and liaison Adviser established.

Not monitored at present time.

-5-

Committee very active although Budget of \$10,000 provided. only at St. James Campus Director of Personnel, Personnel Officers, support and faculty On-going practice. all women.

Deferred for future consideration.



MULTI-YEAR PLAN 1980

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Affirmative Action Plan

To raise	Colleges
Affirmative 1	jective
Aff.	ŏ

and diversify the occupational on of women employed in the of Applied Arts and Technology.

Objective Results Oriented Specific

To prepare and distribute report on present status of women at G.B.C. (a)

To make women aware of Affirmative Action/Equal Opportunity at G.B.C.

RESULTS

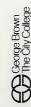
MEASUREMENT CRITERIA

STRATEGY /ACTIVITY

Women's Adviser and Assistant have acted as resource persons to at least one women's meeting on each campus.

> Present Women's Adviser and Assistant will continue their "add-on" duties in Affirmative Action/Equal Opportunity until the request for a full-time coordinator can be realistically realized.

since full-time co-ordinator Add-on positions continued not appointed.



MULTI-YEAR PLAN 1980 Affirmative Action Plan

PAGE NO.

To diversify female student	
7	
Affirmative Action	Objective

Onlective

Objective Oriented Specific Results

enrolment.

(a) Prepare a report on present status of women students. 9

To increase enrolment of women,

particularly in non-traditional programs.

Report prepared but not analyzeu

MEASUREMENT CRITERIA

STRATEGY /ACTIVITY

Report completed and presented to the President by March 31, 1981. Secondary School Liaison activities in Collect and analyze data and prepare report on current status of women

Established practice.

and private

schools to emphasize that all programs Campus tours for potential students, school counsellor and members of the community to stress the acceptance of

elementary, secondary students in the College.

5

are open to both men and women.

۳,

Established practice.

Number

women in all programs of the College.

of women's courses

being Information to be included in report to the President. offered. Support be provided for the development as recognized improved washrooms, showers, change rooms, etc. for women -- especially in skill trade

Examine the need for

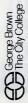
women's courses

electives.

Electives offered in Diploma From Sept. to Dec. 1980, 102 compared with 72 during same visits were made to schools Visits to College increased from 678 to 798 during the period last year. above period.

Very minimal increase in women in trade areas so deterreu.

Nursing & post-secondary Business programs.



MULTI-YEAR PLAN 1980

PAGE NO.

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	2 To diversify female student e
U I	
3	Affirmative Action Objective

Affirmative Action Plan nrolment.

Results rriented pecific bjective	
8.2% B	

- (a) Prepare a report on present status of To increase enrolment of women students. 9
- women, particularly in non-traditional programs.

WEASUREMENT CRITERIA

STRATEGY /ACTIVITY

Statistical data related to action taken.

- naintain support to women students, octential students and Women's Campus interest groups as a means to decrease and Assistant drop-outs and maintain enrolment. Adviser Women's
- available to meet with women students on any matter of concern to them, Women's Adviser and Assistant to be including complaints of discrimination.
- All College publications to be monitored to exclude sex bias.

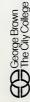
-8evaluate effect on enrolment. Support maintained but no mechanism established to

One meeting regarding protective clothing.

Record of meetings and action taken.

On-going practice.

Established practice.



MULTI-YEAR PLAN 1980

Affirmative Action Plan

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Affirmative

က Objective Action

Ensure that programs reflect the female experience and meet the changing, changing, expanding roles of women.

Results Oriented Specific

Identify two Divisions to analyze programs/ courses in relation to Objective #3.

MEASUREMENT CRITERIA STRATEGY /ACTIVITY

Selection of two Divisions.

Women's Adviser and Assistant to meet with Deans from selected Divisions to develop action plan. 2

reviewing outlines of courses, classroom Deans in two Divisions be responsible for teaching and terminologies for sex bias. m

Women's Adviser and Assistant to meet semester to discuss concerns related to with women students at least once a

Women's Adviser and Assistant to liaise with staff in two Divisions on an ongoing basis to become aware of their

their courses/programs.

Divisions/Departments in the College, at Distribution of "Sex-Bias" sheet to all appropriate time. .

The identification and agreement of two Objective Divisions.

Plan developed.

Report their actions to President.

these 2 related meetings tabulated. data Statistical

these 2 related data meetings tabulated. Statistical

Information distributed.

-9to lack of time and personnel for future consideration due Entire objective deferred

RESULTS

"STAFF DISTRIBUTION TABLES"

FULL TIME FACULTY* BY DIVISION GEORGE BROWN COLLEGE

DIVISION	Nale	1979 Male Female	% female in Div.	<u>.</u>	19 Male	1980 Male Female	% female in Div.	Change in number of female faculty 1979 to 1980	Change in % of female faculty/total faculty within division 1979 to 1960	
Architectural Tech.	75	0	%0		76	0	%0	No change	No change	
Business & Commerce	30	42	28%		30	43	26%	Ŧ	+1 %	
Community Services	6	12	21%		6	13	29%	Ŧ	+2%	
Electro-Mechanical	78	-	24		82	-	34	No change	No change	
English & Lib. Stud.	52	75	26%		99	85	%09	+10	**	
Fashion Tech.	53	14	38%		52	15	38%	Ŧ	No change	
Graphic Arts	27	2	7%		28	2	7%	No change	ilo change	
Health Sciences	13	82	86%		13	84	87%	+2	11- ** +	
Hospitality	56	ო	10%		30	5	14%	+2	+4%	
Industrial Training	12	0	%0		10	0	%0	No change	No change	
Maths. & Sciences	53	6	15%		52	=	17%	+2	+2%	
Non-Teaching Faculty				,						
Counselling	9	4	40%		S	4	44%	No change	+4%	
Hearing Impaired	2	2	71%		-	4	80%	-	%6+	
Library	_	0	%0		-	က	75%	+3	+75%	
Special Assignment	2	က	%09		9	4	40%	7	-20%	
TOTAL	409	252	38%		424	274	39%	+22	+ 1%	
SOURCE: OCIS STAFF SYSTEM:		Flextab Re	eport Se	t 0948	- Sept. 2	5, 1980; Fe	Flextab Report Set 0948 - Sept. 25, 1980; February 24, 1981			
NOTES: *Includes full	-time t	eaching fa	aculty a	nd non	-teaching	full-time 1	aculty, i.e.	*Includes full-time teaching faculty and non-teaching full-time faculty, i.e. Faculty assigned to		
President's office, Librarians and Counsellors as shown in section "Non-leaching Faculty":	fice, L	ıbrarıans	and Con	nselloi	's as show	n in section	n "Non-leach1	ng Faculty".		

SUMMARY OF MALE-FEMALE CO-ORDINATORS

	Male	Female
Fashion	6	3
Graphic Arts	7	0
Health Sciences & Community Services	6	11
Hospitality	3654211111	2
Industrial Training	1	1
Math & Science	7 = =	0
Architectural Technology	13	0
Business & Commerce	4	6
Electro-Mechanical	15	0
English and Liberal Studies	6	1

SUMMARY OF MALE-FEMALE IN ADMINISTRATION

TITLE		MALE	FEMALE
Board of Governors		8	4
President		1	0
Vice-Presidents		3	0
Deans		9	0
Assistant Deans		0	1
Senior Admin. (Director, C	comptroller, etc.)	7	4
Chairmen		30	6
Principals		3	0
Managers		17	2
Admin. Supervisors		- 4	3
Analysts/Progr.		12	1
Officers		4	11
Health Counsellors		0	10
Buyer, Bursar		8	0
Accountants		3	0
Secretaries		0	7
Admin. Assistants		2	2
Research Assistant		1	1
	TOTAL	116	52

Source: College Staff Directory, Fall 1980

Comparison of Full-Time Support Staff by Sex 1979 and 1980

Classification		Male	979 Female	198	
Classification		mare	remare	Plate	rellia re
Clerk 2, General Clerk 3, General Clerk 4, General Typist-Stenographer 2 Typist-Stenographer 3 Secretary 1 Secretary 2 Secretary 3 Operator 1, Switchboard Operator 1, Switchboard Operator 1, Switchboard Operator 2, Offset Operator 2, Offset Operator 3, Offset Computer Operator 2 Technician 1 Technician 3 Technician 3 Technologist 2 Technologist 2 Technologist 3 Library Technician 1 Library Technician 2 Driver Bus Driver Stationary Eng., 4th Clas Caretaker 1 Caretaker 2 Caretaker 3 Caretaker 4 Clerk 1, Supply Clerk 2, Supply Clerk 2, Supply Maintenance Handyman Tradesman, Journeyman Nursery School Assistant Nursery School Leader Development Officer	s	0 4 5 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	6 56 20 6 119 27 8 3 3 1 1 4 0 0 0 1 1 5 18 3 0 0 11 6 0 0 0 3 3 0 0 1 1 0 5 2 2 0 0 0 0 4 1 1 6 6	Male 0 6 4 0 0 0 0 0 0 0 1 1 3 2 2 2 2 2 2 2 2 2 2 2 2 1 7 4 5 0 1 7 5 2 1 0 1 3 5 9 1 6 0 0 0 4	Female 8 49 21 13 238 8 9 3 1 4 0 0 0 1 5 1 9 3 2 0 10 7 1 0 0 0 5 0 5 0 5 5 0 5 6 6 6 7 7 7 7 7 7 7 8 7 8 8 8 9 7 7 7 7 8 8 8 8
-	TOTAL	219	219	* 230	
	TOTAL	219	213	230	* 236

SOURCE: OCIS STAFF SYSTEM - Flextab Report 0955: October 30, 1980 February 24, 1981

^{*} Excludes 5 Staff who are not classified under OPSEW.

FULL TIME STAFF STATUS CHANGE

RETIREMENTS SEPT. 1979 - SEPT. 1980

Affiliation	Male	Female	
Administration	-	1	
Faculty	1	3	
Support	5	1	
Totals:	6	5	11

TRANSFERS SEPT. 1979 - SEPT. 1980

	Male	Female	
from Administration to Faculty	3	-	
from Support to Administration	-	2	
from Administration to Support	-	1	
from Faculty to Administration	2	-	
from Support to Faculty	1	-	
Totals:	6	3	9

Source: GBC Personnel Records

"SALARY RANGE ANALYSIS"

SALARY RANGES FOR FULL-TIME EMPLOYEES* YEARS 1979-1980

SALARY RANGE	19	79		198	30	
	Male	Female	2	Male	Female	
\$ 5,000 - \$ 9,999	2	6	(75%)	0	3	(100%)
\$10,000 - \$14,999	151	211	(58%)	146	207	(59%)
\$15,000 - \$19,999	94	41	<u>(</u> 30%)	89	75	(46%)
\$20,000 - \$24,999	110	105	(49%)	116	85	(42%)
\$25,000 - \$29,999	246	136	(36%)	260	152	(37%)
over \$30,000	126	34	(21%)	139	41	(23%)
TOTAL	729	533		* 750	* 563	

Source: OCIS STAFF SYSTEM, Flextab Report 0948, September 25, 1980 Flextab Report 0948, February 4, 1981

Percentages show female composition by salary range.

^{*}Excludes inactive staff on L.T.D., sabbatical (without remuneration) or absence for other reasons without remuneration

SALARY RANGES OF FULL-TIME STAFF*

BY YEARS OF SERVICE

EXPERIENCE BY			979	1980			
ATARY RANGES (O YEARS LESS than \$9,999 115,000 - \$14,999 125,000 - \$24,999 20,000 - \$24,999 20,000 - \$29,999 Wer \$30,000 TOTA - 2 YEARS LESS than \$9,999 10,000 - \$14,999 15,000 - \$14,999 25,000 - \$24,999 25,000 - \$29,999 Wer \$30,000 TOTA - 5 YEARS LESS than \$9,999 10,000 - \$14,999 15,000 - \$14,999 15,000 - \$14,999 15,000 - \$14,999 15,000 - \$14,999 15,000 - \$14,999 25,000 - \$24,999 25,000 - \$24,999 25,000 - \$23,999 Wer \$30,000		Male	Female	Male	Female		
NO YEARS							
		1	_		77.0		
		1	1	.0	3		
		5 10	17 10	10 9	20		
		20	4	11	10 2		
		4	2	6	í		
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ALARY RANGES 0 YEARS ess than \$9,999 10,000 - \$14,999 15,000 - \$19,999 20,000 - \$24,999 20,000 - \$24,999 ver \$30,000 - 2 YEARS ess than \$9,999 10,000 - \$14,999 10,000 - \$14,999 20,000 - \$24,999 25,000 - \$29,999 ver \$30,000 - 5 YEARS ess than \$9,999 10,000 - \$14,999 15,000 - \$14,999 15,000 - \$24,999 25,000 - \$29,999 25,000 - \$29,999 25,000 - \$29,999 25,000 - \$29,999 25,000 - \$29,999 26,000 - \$29,999 26,000 - \$29,999 26,000 - \$29,999 27,000 - \$29,999 28,000 - \$20,000	TOTAL	41	34 (3%)	40	<u>36</u> (3		
		_	_	_			
		1 1 1					
l - 2 YEARS							
ess than \$9,999		1	5	0	0		
		36	69	22	66		
15,000 - S19,999		18	10	24	31		
20,000 - \$24,999		40	15	50	14		
25,000 - \$29,999		15	2	18	4		
over \$30,000		4	1	6	1		
			_				
	TOTAL	114	102 (8%)	120	116 (8		
- 5 YEARS					-		
agg than 60 000		•	0	0	0		
		0 34	0 48	0 39	0 50		
		25	8	12	7		
		33	54	27	31		
25,000 - \$29,999		41	15	23	8		
ver \$30,000		6	2	11	1		
	TOTAL	139	127 (10%)	112	<u>97</u> (7		
				_			

Salary Ranges by years of service

EXPERIENCE BY	1	.979	19	980
SALARY RANGES	Male	Female	Male	Female
6 - 10 YEARS				
less than \$9,999 \$10,000 - \$14,999 \$15,000 - \$14,999 \$20,000 - \$24,999 \$25,000 - \$24,999 over \$30,000	0 47 31 12 117 56	0 70 13 30 116 28 257 (20%)	0 26 25 18 80 17 166	0 43 15 36 76 16 ————————————————————————————————
MORE THAN 10 YEARS				
less than \$9,999 \$10,000 - \$14,999 \$15,000 - \$19,999 \$20,000 - \$24,999 \$25,000 - \$29,999 over \$30,000	0 30 10 5 71 59	0 7 1 3 1 3	0 49 18 10 132	0 28 11 2 63 23
TOTAL	175	15 (1%)	310	127 (10%)
AGGREGATE TOTAL 732 -	1,267	535	*748 —	·*562

Excludes inactive staff on L.T.D., sabbatical (without remuneration) or absence for other reasons without remuneration.

Percentage shows % of Female Staff, by experience, to total Staff for that year.

SOURCE: OCIS STAFF SYSTEM - Flextab Report 0998 - February 24, 1981 (salary information missing 3 records)

Salary Levels of Full-Time Faculty by Sex

SALARY RANGE	197 Male	79 Femal	<u>e</u>	-	.980 e Female	2 1
\$ 5,000 - \$ 9,999	0	0		0	0	
\$10,000 - \$14,999	2	2	(50%)	1	0	(0%)
\$15,000 - \$19,999	18	13	(58%)	15	32	(68%)
\$20,000 - \$24,999	88	81	(48%)	85	72	(49%)
\$25,000 - \$29,999	225	132	(37%)	243	140	(37%)
over \$30,000	76	24	(24%)	78	28	(26%)
TOTAL	409	252		* 422	* 272	

Total excludes 4 faculty on t.T.D. or Absent Without Remuneration

SOURCE: OCIS STAFF SYSTEM - Flextab Report 0948 - Sept. 25, 1980 - February 24, 1981

^{*}Percentages show female composition by salary range.

Salary Earnings of Administrative Staff (Hay Rated)

Salary Range	1979 Male Female	<u>1980</u> <u>Male</u> <u>Fe</u> male	Percentage composition of female within Salary Randary 1979 1980
\$ 5,000 - \$ 9,999	0 0	0 0	
\$10,000 - \$14,999	1 13	1 2	93% 67%
\$15,000 - \$19,999	16 11	10 20	41% 67%
\$20,000 - \$24,999	15 18	17 7	55% 29%
\$25,000 - \$29,999	21 4	17 12	16% 41%
over \$30,000	50 10 TOTAL 103 56	61 13 *106 *54	17% 18%

*Excludes inactive staff

SOURCE: OCIS STAFF SYSTEM: Flextab Report Set 0948 - September 25, 1980 February 24, 1981

FULL-TIME SUPPORT STAFF BY SALARY LEVELS

SALARY RANGE		1979 e Female		.980 Female	ion of Fe	male lary Range
\$ 5,000 - \$ 9,999	2	6	0	3	75%	100%
\$10,000 - \$14,999	149	198	144	206	57%	59%
\$15,000 - \$19,999	59	16	63	- 22	21%	26%
\$20,000 - \$24,999	7	6	14	6	46%	30%
\$25,000 - \$29,999	0	0	0	0		-
over \$30,000	0	0	0	0	-	-
TOTAL	217	226	221*	237*		-

^{*}Excludes 13 Inactive Staff

SOURCE: OCIS STAFF SYSTEM: Flextab Report 0948 September 25, 1980 February 24, 1981

^{*}Includes 5 Staff who do not have OPSEU classifications.

"WOMEN INVOLVED IN TODAY" HOTEN THIOLES

THE RESERVE THE PROPERTY OF STREET

which the test of the party and the same from the

WOMEN INVOLVED IN TODAY St. James Campus

Review of Operations for the year 1980-81

Seminars (Noon Hour)

Sexual Harassment - Marilyn Reinwold April 1980 The Job Interview - W.I.I.T. members Mav Visible Woman - Film presentation - W.I.I.T. members May 51% - Film - W.I.I.T. members June The Tale of 'O' - Film - W.I.I.T. members June Body Language - Karen O'Kain June Women in Management - Film - W.I.I.T. members June Women: Survival in the City - P.C. D. Edney, Metro Police Julv Sexual Harassment - Marilyn Reinwold October

November
December
December
January 1981
January
February
February

* Women's Health - Marilyn Reinwold

February * Women's Health - Marilyn |
March Networking - Elaine Burns

The seminars are run twice each day during a two-hour period in Room 185. On the average, the first session attracts about 100 students and the second 50 to 60 students. Exact statistics are on file.

* Joint with St. James Student Council.

Courses (after 4 p.m.)

June 1980	Wen-do	(2 c	course	for	40	students)	
November	Wen-do	(1 0	course	for	20	students)	
January 1981	Wen-do					students)	
January	Yoga	ĺ1 d	course	for	24	students)	

The Wen-do sessions always have waiting lists and are very popular. Yoga has met with high interest - also waiting lists.

Newsletter

W.I.I.T. promoted a competition for a newsletter cover design. This was won by a Graphic Arts evening student:
We have put out several newsletters giving information on what has happened and what events will occur. We anticipate a regular newsletter being circulated throudhout the college.

Outside Liaison

As we have been getting better known several groups from outside the college have contacted us with enquiries on what we are doing, requests for assistance/advice in setting up women's groups, and requests for assistance in promotion of other women's groups.

Since Renee joined us she has used her wealth of contacts to expand this further.

Internal Liaison

We have established a good rapport with St. James Student Council. Interest has been shown by other campuses and we hope, in time, to expand to other campuses, i.e. help them set up women's groups.

Library

We have purchased about seventy paper backs covering all aspects of women's concerns and have also taken out subscriptions to topical magazines.

We are setting up a resource library and referral material to help us help students with problems more efficiently. Through our contacts we are receiving free resource material, e.g. from government bodies, O.P.S.E.U., and other women's resource groups.

Student Involvement

Though many of our students cannot give a great deal of their time they do become actively involved in assisting in seminar preparation and presentation, writing for the newsletter and Cygnus, staffing the office, and attending business meetings. We are planning smaller group sessions during which we hope to attract

a larger number of "working" members from the student body.

Staff Involvement

We have a dedicated core of staff members who give of their "spare" time to organize and participate in W.I.I.T. planning and development. Since Renée Kok has joined us we have found that we are able to centralize our efforts very efficiently.

Operation Butterfly

Two of our staff members, C. Ratelle and E. Wilson, will be attending the controversial conference in Ottawa protesting the treatment of the Women's Advisory Council vis-a-vis the political treatment of Doris Anderson et al.

The Future

We are planning to continue our successful noon-hour seminars. Courses such as Wen-do and Assertiveness Training are in high demand. These we will continue.

We shall repeat our course on Public Speaking as it ties in well with Assertiveness Training and gives potential women leaders the confidence to stand up and be heard and to think on their feet.

Other areas which we are currently exploring are: legal issues relating to women; Money management (How to survive on a lower income and how to manage a potentially larger income); Insurance for women, specifically who, what, and how much should be covered; Marriage, divorce and separation; and Career oriented women.

WOMEN INVOLVED IN TODAY Statement of Expenses

for the budget period April 1, 1980 to March 31, 1981

Accoun	t _		Budget Provision	Expenses Incurred		Balance 31/3/81
271 603 607 617 630 632 634 638	Salaries Books/Newspapers Furniture & Equipment Maintenance - Furn.& Equip. Office & Operating Expenses Outside Services Professional Development Travel	a)	2,200.00 500.00 3,000.00 100.00 1,000.00 2,800.00 200.00 200.00	\$ 1,795.68 500.00 2,720.97 	b) c) d) e)	404.32

- a) \$ 2,000 reallocated from Account 630.
- Approximately \$ 70 order pending.Approximately \$ 2,000 order pending.
- d) Excludes interdepartmental charges for printing. Includes \$ 60 competition prize.
- e) Approximately \$ 1,355 contracted for and to be paid.
- f) Salaries expenses for R. Kok to March 31, 1981 estimated at \$ 6/hr.
- g) Travel expenses for C. Ratelle and E. Wilson to "Operation Butterfly", February 14, 1981, to be paid.

	"STUD	ENT DISTR	IBUTION TA	BLES"	

ENROLMENT BY STUDENT TYPE AND SEX

NOVEMBER 1980*

		SEX			
STUDENT TYPE		MALE	FEMAL	.E	TOTAL
	Actua1	Percent	Actual	Percent	
Post-Secondary (2)	1,871	47.6%	2,062	52.4%	3,933
Non-Post-secondary ⁽¹⁾	79	38.5%	126	61.5%	205
Adult Training ⁽¹⁾	1,989	55.7%	1,581	44.3%	3,570
Apprenticeship ⁽¹⁾	798	93.3%	57	6.7%	855
TOTAL	4,737	55.3%	3,826	44.7%	8,563

- SOURCE: 1. Special request to Computer Systems for analysis of Student Current
 Registration file and selected records from History Tape for Wovember,
 December 1980 and January 1981.
 - OCIS Student System Report ST40, set 8827, Full-Time Post-Sec. Enrolment by Enrolment Qualifications and Sex by College and Division.

*NOTE: Data is representative of student enrolment during the month of November for Non-Post-secondary, Adult Training and Apprenticeship, i.e. the figures give an indication of students enrolled during the month. A finer breakdown was not possible. For Post-secondary, data is reflective of the number of students on the New Student Records System data base on November 21, 1980. The Post-secondary data is based upon the Ministry of Colleges and Universities OCIS Student System.

POST-SECONDARY PROGRAM SURVEY

COMPARISON-MEN-WOMEN - 1976 TO 1980

	NOV. 76		NOV	.77	SEP	T.78	SEPT.79 NOV			.80	
	М	F	М	F	М	F	М	F	М	F	
COMMUNITY SERVICES				-							
Child Care Worker Addiction Counsellor Early Childhood Ed. Community Worker	20 6 1 0	69 13 97 14	14 10 4 10	73 14 112 12	15 11 3 2	63 8 107 10	18 4 2 6	76 28 98 14	16 3 1 7	90 25 119 13	
TOTAL	27	193	38	211	31	188	30	216	27	247	
% of Women in Division							87.	80%	90.15%		
HOSPITALITY					-						
Culinary Management Food & Beverage Man. Hotel Management	2 33	- 5 25	17 10 31	8 15 18	37 19 44	23 22 38	63 19 38	40 26 46	80 33 64	73 29 55	
TOTAL	35	30	58	41	100	83	120	112	177	157	
% of Women in Division							48.	48.28%		47.01%	
ARCHITECTURAL											
Air Conditioning Survey Technician Construction Tech. Draft. TechArch. Draft. TechGeneral Civil Eng. Technician Survey Technologist Tool & Die Design Tech. Piano Technician	48 22 37 76 3 49 5 14	0 0 0 18 0 1 0 0	52 15 40 82 15 39 5 16 5	2 0 0 20 3 3 0 0 8	58 10 43 78 17 42 11 17	1 2 0 18 4 0 0 0	57 14 38 80 23 45 7 38 9	0 2 0 17 5 2 1 4	53 13 39 90 26 42 13 49 17	1 1 2 16 6 1 1 3 4	
Mechanical Drafting Design Tech.	22	0_	-	I -	23	2	36	6	40	4	

% of Women in Divisions

POST-SECONDARY PROGRAM SURVEY (CONTINUED)

	NOV.	76	NOV.	.77	SEPT	.78	SEPT	.79	NOV.	.80
	М	F	М	F	М	F	М	F	М	F
CTRO-MECHANICAL										
Design Technician Electrical Electrical Technician Electrical Technologist Electronic Technician Electronic Technologist Acoustics Technician Toolmaking Technician Welding Specialist	6 31 28 78 32 16 27	1 0 0 0 0 1 0	5 48 7 67 42 19 30 20	1 0 0 0 1 1	6 53 31 77 59 22 34 19	1 0 1 0 0 0 0	14 42 40 81 47 23 51 18	1 0 0 1 0 2 0	16 55 29 97 48 27 80 18	
Industrial Instrumentation	9	0	19	1	20	1	33	1	46	
Industrial Instrumentation Technologist	4	0	11	0	13	0	16	2	9	L
TOTAL	246	2	268	5	334	3	365	7	425	
% of Women in Division							1.8	3%	1.3	19%
ALTH SCIENCE					1		1			1
Dental Technology Denture Therapist	35 26	11	37 39	10 2	38 38	13	41 40	12 5	39 43	1
Orthotics-Prosthetics Technician	23	8	18	15	17	9	21	13	28 12	
Clinical Methods in Ortho-Pros Dental Assistant Dental Hygienist	2 0	45 45	0 2	40 48	0	38 36	0	48 36	0	4 3
Dental Hygienist (Expanded Duty) Fitness	35	- 27 799	0 22 19	15 22 515	- 24 18	31 423	- 24 27	37 444	0 24 32	53
Nursing	143	938	-	_	135	553	157	596	-	1
	-	 	\vdash	-	1		70	15%	80	. 38
% of Women in Division							73.	1 3 70	1	Ť
GLISH & LIBERAL STUDIES			1,4	14	16	15	19	19	20	
Theatre Arts Dance Training	6	11	14	<u> - </u>		<u> </u>	0	5	10	
	6	11	14	14	16	15	19	24	30	

POST-SECONDARY PROGRAM SURVEY (CONTINUED)

% of Women in Division

	NOV	. 76	NOV	.77	SEPT	г.78	SEP	г.79	NOV	.80
	М	F	М	F	М	F	М	F	М	F
ASHION										
Creative Fashion Apparel Management Furniture Production & Jewellery Arts Design Watchmaking Jewellery Repair Commercial Ceramics	8 11 26 17 25	74 15 10 26 6	5 11 35 17 31 1	78 24 5 24 6 0	5 5 36 13 35 2	99 29 3 28 7 0	9 6 48 15 47 1	104 25 3 32 11 2 7	7 46 17 40 3 3	
TOTAL	87	131	100	137	96	166	126	184	127	209
% of Women in Division							59.	35%	62.	.20%
Secretarial Science Business Administration Residential Construction Man, Residential Property Man. Sales Stenomask Court Reporting Word Processing Medical Dicta-Typist	1 225 24 12 2 - 2	113 101 1 16 0 - 14	4 218 33 15 3 0 0	132 131 0 4 1 10 7	1 216 34 16 - 0 1	137 154 1 4 - 7 27 - 3	4 232 32 19 4 1 2 0	132 180 1 6 0 9 29 11 2		145 187 0 9 0 8 12 38 3
TOTAL	266	245	273	285	268	333	294	370	299	402
% of Women in Division					-		55.	72%	57	.35%
RAPHIC ARTS						1,-				
Printing Technician Printing Technologist Graphic Design	105 6 9	- 9 70	106 80	13 67	120 71	- 15 74	114 94	12 98	14 106 109	1 16 139
TOTAL	174	79	186	80	191	89	208	110	229	156

34.59% 40.52%

COMPARISON - MEN - WOMEN - 1976 TO 1980

* (Includes Fee-payers)

PROGRAMS	Nov. 76 Nov. 77		Sep	t. 78	Sep:	t。79	Nov	. 80		
	М	F	М	F	М	F	М	F	М	F
COMMUNITY SERVICES										
Nursery Aide Basic Job Readiness Training Orientation to Homemakers Industrial Orientation Rehab. through Education	- - -	25 - - -	1 15 0 25	25 30 16 14	0 14 - 11 17	36 23 12 12	1 14 - 13	35 22 - 9	10	24 30 - 16 -
ACADEMIC UPGRADING		-				1			-	_
Level 1 Level 11 Level 111 Level 1V		- · -	17 63 111 16	11 51 111 6	6 47 155 64	6 54 120 45	10 68 172 43	5 61 155 35	153	4 46 153 31
OSPITALITY	_					0				
Baking Techniques Retail Meat Cutting Hotel Front Office Reception Dining Room Services Food Preparation - Basic - Advanced Bartending Fast Food Supervisor	10 33 7 25 - 14	6 0 11 10 - 4	5 20 6 5 16	7 1 9 5 14 - 4	15 44 8 9 39 - 17	10 0 11 7 28 - 5	15 28 10 9 29 -	22 3 13 5 24 - 15	18 24 5 8 30 13 27	19 1 15 5 12 6 26
FASHION_				-						
Apparel Pattern Drafting Dressmaking Industrial Power Sewing Fur, Leather & Suede Furniture Refinishing & Repair Furniture Upholstery Jewellery Precious Metal Grinding	9 0 0 6 12 38	29 20 66 10 10 14	4 0 0 5 20 38	22 21 46 7 4 12	3 0 1 11 20 55	37 24 48 8 9 19	4 1 2 8 23 40 4	28 17 41 8 10 17	0 0 1 5 21 44	26 24 39 13 5 18
ARCHITECTURAL								-	+-	T
Drafting Oil Burner Servicing Heating Technician Gas Fitter Refrigeration & Air Cond. Building Mechanical Maint.	30 18 13 15 51	9 0 0 0 0 0 - 5	11 18 14 12 51	5 0 0 1 -	32 24 15 20 53 -	13 0 0 0 1 -	31 13 14 32 54 5	12 0 0 1 0	28 - 20 46 61 - 53	12 - 0 0 0

MANPOWER PROGRAMS SURVEY - COMPARISON

	NOV	. 76	NOV	1. 77	SEPT	78	SEP	T. 79	NOV	. 80
	М	F	М	F	М	F	М	F	М	F
ARCHITECTURAL (continued)										
Stationary Engineering Carpentry General Survey Assistant Painting & Decorating Masonry Mechanical Eng. Drafting Drafting (Process Piping)	40 40 10 - - 7 15	0 6 3 - 0 1	55 36 11 - -	0 4 1	62 67 6 - 11 14 -	0 2 1 - 0 1	57 58 - 13 17	0 4 3 -	55 58 - - 17	1 6 - - - 4
ELECTRO-MECHANICAL										
Plastics Machine Shop Practice Welder Fitter Instrumentation Mechanic Industrial Electronics Cont. Electronics - Basic Skills Audio Equipment & Systems Digital Equipment & Systems Electronics - Radio, Hi-Fi Business Equipment Servicing Radio & Television Receiving	18 32 80 - - - - 88 28	1 0 1 5 1 1	10 27 71 14 - - - 54 43	0 1 1 0 2 3	5 40 103 26 - 10 12 17 33 42	2 2 5 0 - 1 1 0 3 3	10 43 100 32 18 - 12 36 21 26	2 1 2 0 1 - 2 3 0 1 -	11 55 102 17 16 1 29 79 13 30	- 3 1 0 - 2 9 0 2
BUSINESS & COMMERCE								1		
Dicta Typist Stenographer General Bookkeeping Clerk Clerk-Typist (30 weeks) Accounting Assistant Commercial Refresher Clerk-Typist (40 Weeks) Bookkeeping Typist Data Entry Operator Secretary Machine Tapes Secretary - Shorthand Accounting Clerk	0 6 0 - 0 - 0 - 37	23 117 40 204 - 45 - 58 - 66	0 0 10 1 - 0 - 0 - 26	11 60 52 120 - 13 - 17 - 42	1 0 20 1 - 1 - 2 - 21	16 62 42 190 - 26 - 45 - 24	0 0 23 2 - 0 - 1 - 7	9 32 81 131 - 19 - 48 - 11	0 2 2 2 2 0 0 12 -	- 6 9 134 0 11 21 79 74 3 25
T.I.B.I. Basic Post Office Building Custodian Straight Truck Driver Tractor Trailer Driver	- 20 43	- - 1	21 9 8 28	0 0 1 0	18 11 19 30	0 1 1 1	11 8 28 39	0 0 2 3	16 - - 27	1 - - 1

NOV

18 10 14 6 25 13 29

MANPOWER PROGRAMS SURVEY - COMPARISON

	1000		101. 70 101. 77 3211. 70		32111		11011				
	М	F	М	F	М	F	М	F	М	F	
GRAPHIC ARTS								11	_		
Screen Process Printing Offset Printing Commercial Art	11 51 22	8 8 20	10 44 27	6 11 10	11 48 19	11 9 25	10 55 22	11 15 21	8 43 7	10 8 15	

76 | NOV 77

ENGLISH & LIB. STUDIES

Signwriting

E.S.L

383 316

25 | 15

NOV 80

SEPT 70

SEPT. 78

COMPARISON MEN-WOMEN - 1977 TO 1980

APPRENTICESHIP	NOV.	77	SEPT.78 SEPT.79		OCT.	OCT.80			
	М	F	М	F	М	F	М	F	
Baker Cook Training Retail Meat Cutter	10 57 6	6 9 0	15 62 6	4 5 1	16 45 1	4 11 0	16 41 -	1 11 -	44
Barber Hairdresser Watch Repair	5 8 3	16 18 0	10 12 -	11 20 -	9 5 -	9 23 -	4 1 -	16 24 -	W-
Drywall & Acoustics Mechanic Brick and Stone Mason Plumber Refrigeration & Air	4 48 68	0 0 0	8 24 70	0 0 0	10 23 68	0 0 0	8 30 57	0 0 1	
Conditioning Sheet Metal Worker Steam Fitter Glazier & Metal Mechanic Sprinkler & Fire Protection General Carpentry	34 49 34 9 38 59	0 0 0 0	33 46 37 16 14 63	0 0 0 0 0	38 35 32 14 18 51	0 0 0 0 0	39 37 38 16 8 41	0 0 0 0	
Electrical Industrial Electronic Control Ironworker Machinist Millwright Tool & Die Maker Fitter Structural Steel Plate	139 32 32 39 96 19	0 0 0 0 0 0	117 28 44 35 99 19	0 0 0 0 0 0	118 23 38 39 90 34 11	1 0 0 0 0 0	124 26 32 42 104 38 18	1 0 0 0 0 0	
TOTAL	800	49	767	41	718	48	720	54	

SKILL TRAINING GRADUATES - APRIL 1, 1979 TO MARCH 31, 1980

T.1.B.I.	FEMALE GRADS.	MALE GRADS.	TOTAL	OF FEMALE GRADS
Building Custodian Straight Truck Driver Tractor Trailer Driver	1 19 (3 fee-pay) 14 (6 fee-pay)	32 213 465	33 232 479	3.03% 8.19% 2.92%
HOSPITALITY				
Baking Bartending Dining Room Service Food Preparation - Basic - Advanced Hotel Front Office Retail Meat Cutting	13 26 (7 fee-pay) 15 (3 fee-pay) 26 (9 fee-pay) 21 (5 fee-pay) 31 (11 fee-pay) 3 (1 fee-pay)	25 37 23 50 25 19 66	38 63 38 76 46 50	34.21% 41.27% 39.47% 34.21% 45.65% 62.0% 4.35%
<u>FASHION</u>				
Furniture Woodworking & Finishing Jewellery Metal Grinding & Polishing Fur, Leather and Suede Furniture Upholstery	13 13 (1 fee-pay) 4 12	22 14 10 47	35 27 14 59	37.14% 48.15% 28.57% 20.34%
GRAPHIC ARTS				
Offset Printing Screen Process Printing Signwriting	17 9 (1 fee-pay) 8	42 9 11	59 18 19	28.81% 50.00% 42.11%
ELECTRO-MECHANICAL				
Audio Equipment and Systems Business Equipment Servicing Digital Equipment Systems Industrial Electronics Control Instrumentation Mechanic Machine Shop Plastics Radio, Hi-Fi & T.V. Servicing Welder Fitter	4 1 2 (1 fee-pay) 1 0 3 4 1 3	12 13 22 35 32 36 24 17	16 14 24 36 32 39 28 18 86	25.00% 7.14% 8.33% 2.78% .0% 7.69% 14.29% 5.56% 3.49%

- 2 -

PLACEMENT REPORT (CONTINUED)

	FEMALE GRADS.	MALE GRADS	TOTAL	% OF FEMALE GRADS
ARCHITECTURAL				
Appliance Servicing Building Mechanical Maint. Carpentry Drafting Gas Fitter Heating Technician Masonry Mechanical Eng. Drafting Oil Burner Servicing Painting and Decorating Refrigeration & Air Conditioning Stationary Engineering	0 0 0 6 (2 fee-pay) 2 (1 fee-pay) 0 0 0 0	53 7 71 19 34 12 23 7 36 11	53 7 71 25 36 12 23 7 36 11 53 78	0% 0% 0% 24.00% 5.56% 0% 0% 0% 0% 0% 2.56%
Survey Assistant	1	2	3	33.3%

